



Town of Speedway
Wastewater Department
Assistant Maintenance Foreman

Definition

Responsible for assisting the Maintenance Foreman in the proper and efficient maintenance of all plant equipment and lift stations.

- Immediately supervised by the Maintenance Foreman.
- Ultimately responsible to the Superintendent.

Environmental Conditions

- Work outside in all kinds of weather conditions.
- Exposed to odors, wastewaters, sludges, and certain chemicals.

Essential Job Functions & Abilities

May include, but are not exclusively limited to, the following. Other duties may be assigned.

- Know, understand, and follow all safe work practices and safe job procedures that pertain to work tasks being completed.
- Ability to tolerate grease and oil.
- Work in confined areas.
- Reading and writing.
- Ability to use general hand tools.
- Must be able to operate dump truck, loader, tractor, and mower.
- Perform preventive maintenance.
- Service and maintain trucks, loaders, tractors, and mowers.
- Service and maintain all equipment associated with the wastewater treatment plant.
- Service and maintain lift stations.
- Minor electrical work such as replacing receptacles, outlets, and fuses.
- Minor building maintenance such as replacing lights and door locks.
- Must have valid Indiana Driver's License.
- Ability to recognize equipment abnormalities.
- Basic understanding of electricity.

Qualifications

- High school diploma or equivalent.