



IWEA BOARD MEETING MEETING MINUTES

Location: IWEA Office – 8909 Purdue Road, Suite 130, Indianapolis, IN 46268

Occurring: April 21, 2017 | 9:00 a.m. – 10:30 a.m.

CALL TO ORDER

- I. **Review & Approval of Reports**
 - a. Minutes
 - b. Financial Reports
 - c. Chair/Board Report

OLD BUSINESS

- I. **Recap: Joint Seminar**
 - a. Successes
 - i. Location
 - ii. Topics
 - iii. Attendees
 - b. Failures
 - i. Vendors were not successful, next time possibly giving them the platform
 - c. Open Discussion
 - i. The committee talked about various locations they could hold the seminar and other committees they could team up with
- II. **WWOC**
 - a. The committee did not discuss much, other than who would be attending and if any volunteers were needed

NEW BUSINESS

- I. **Strategic Planning**

Aaron expressed he would like to set aside time to brainstorm on new events/ideas the committee could do. The committee seemed hesitant with the little volunteers they do have now, which prompted a volunteer campaign.
- II. **Membership**
 - a. Gather a working contact list
 - b. ACTION: Kylee to email Aaron a draft email to send to the committee members
- III. **Annual Conference**
 - a. The Committee Chose abstracts
 - b.

INFORMATIONAL

- I. **Meeting Dates and Topics for 2017**

May 19 th	Being held at IWEA Office
June 23 rd	held if needed
July 21 st	Conference Call



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Aug 18 th	Double-check annual conference speaker selection, moderator, and room stampers
Sept 22 nd	Begin planning for next year's spring seminar; goal: Topic selection/Theme; prepare Call for Abstracts
Oct 20 th	Review Spring Seminar Abstracts and begin selection process / Select next year's officers
Nov 17 th	Spring Seminar planning; select location
Dec 15 th	Finalize speaker selection and submit Spring Seminar Checklist for IDEM CEUs

II. Adjournment